

APPLICATION FOR GRANT

NAME OF APPLICANT

*The main funding criteria are: (tick **ONE** that best describes your project)*

- Grant to further advanced study** (*applications for grants must be accompanied by an affidavit from an Institution or appropriately qualified person stating that the study/experience would make a useful impact on the development of the person concerned.*)
- Project that increases participation in theatrical performance** (*eg: opportunity for active participation by the community and/or which involves local or regional performing, production, technical crews and/or a production which enables student performers to bring their work to a wider audience. Grants for productions at theatres other than St James Theatre or Opera House may be made at the discretion of trustees. In this instance preference will be given to New Zealand works).*
- Project that increases community wide interest in the theatre** (*ie: presentation of new works).*)
- Project that is directed at interesting or involving children/young people in the theatre** (*eg a work which is specifically directed at this target audience or a programme which involves children/young people. (Please note preference will be given to New Zealand works)*)
- Project intended to raise funds to support activities of value to the community** (*eg: Salvation Army, Variety Club, Children's Grief Centre etc*)

Amount Applied for: \$.....

Applications may be made at any time and should be forwarded in the first instance to:

Trust Administrator
Performing Arts Foundation of Wellington
C/O Michael Fowler Centre
P O Box 2199
WELLINGTON

- Please acknowledge that you understand the following:** *if you have previously applied for PAF funding, you will be considered for a maximum of three consecutive applications in total*

Acknowledgment of the Performing Arts Foundation of Wellington's support may be required and this will be agreed with you prior to the approval of your grant.

Please note: this application can take up to 4 weeks to process, the PAF Trust administrator will advise in writing if you are successful or unsuccessful.

SECTION A – APPLICANT DETAILS

Name of Applicant/Organisation:

Address:

.....

Email address:

Contact Names:

Please give the names of two people we can contact if we need more information. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

1. Name Ph: (AM) (PM)

2. Name Ph: (AM) (PM)

Have you applied for or received funds from any other organisation to support your production/event/education? (please tick one) Yes No

If yes, please give details below:

<i>Funding Organisation</i>	<i>Amount Received/ Applied for</i>	<i>Expected Date of Notification</i>

SECTION C – FINANCIAL DETAILS

Costs

Please supply below a detailed budget. Attach separate sheet if necessary. Please also attach evidence/quote for costs being applied for.

ITEM	\$ AMOUNT (incl. GST)
TOTAL (excl. GST)	

Revenue

Please supply a breakdown of expected income for your project. Attach separate sheet if necessary:

ITEM	\$ AMOUNT (incl. GST)
Other sponsorship/grants	
Cash in hand	
Intended fundraising (estimate)	
Donated goods and services	
Box Office Receipts (if applicable)	
Other (specify)	
TOTAL (excl. GST)	

DECLARATION & AGREEMENT

Declaration: I/We declare that the information supplied here is correct and consent to the information contained in this application being made available to:

- Trustees of the Performing Arts Foundation of Wellington
- The Trust's Administrator

I/We understand that any grant is subject to the following provisions:

1. That the applicant shall provide to the Performing Arts Foundation of Wellington an Invoice/Receipt before payment will be made.
2. If a grant to the applicant by the Performing Arts Foundation of Wellington is not taken up for the specific project/production applied for in this application, the subsidy will be deemed to be no longer available to the Applicant.
3. That the grant provided by the Performing Arts Foundation of Wellington will not necessarily amount to the total amount applied for. The amount granted will be GST inclusive.
4. That a comprehensive report be provided to the Trustees reviewing your experiences/production which may be used by the Performing Arts Foundation of Wellington for publishing or informational purposes.
5. In the case of a theatre production, appropriate public acknowledgement of the Foundation is required in publicity or published material associated with the show.

Signed:

Name:

Position:

Date:

CHECK LIST OF DETAILS GIVEN/MATERIAL ENCLOSED:

- Contact details of Applicant, telephone, address and email details
- Budget